

Janata Shikshan Mandal's

*Sane Guruji Vidya Prabodhini, Comprehensive
College of Education, Khiroda.*

Tal-Raver, Dist- Jalgaon. 425504

(Maharashtra)



**Internal Quality Assurance Cell (IQAC) and
Submission of Annual Quality Assurance
Report (AQAR) in Accredited Institutions
(30 June, 2017)**

Part – A

I. Details of the Institution

1.1 Name of the Institution

Janata Shikshan Mandal's, Sane Guruji Vidya prabodhini,
Comprehensive College of Education,
Khiroda., Tal. Raver. Dist. Jalgaon. 425504

1.2 Address Line 1

At. Post. Khiroda.

Address Line 2

Tal. Raver.

City/Town

Dist. Jalgaon.

State

Maharashtra.

Pin Code

425504

Institution e-mail address

sgvpcoe@gmail.com

Contact Nos.

02584- 284229

Name of the Head of the Institution:

Prin. Dr. N.R. Fegade

Tel. No. with STD Code:

02584 - 284229

Mobile:

09767616185

Name of the IQAC Co-ordinator:

Dr. B.J. Mundhe

Mobile:

0 9730586944

**Sane Guruji Vidya Prabodhini, Comprehensive College of Education, Khiroda.
Tal. Raver Dist. Jalgaon-425504 (M.S.)**

IQAC e-mail address:

drbjmundhe@gmail.com

1.3 **NAAC Track ID:** - MHCOEK113014-Sane Guruji Vidya Prabodhini, Comprehensive College of Education, Khiroda, Maharashtra .doc

1.4 **NAAC Executive Committee No. & Date -**

EC/58/RAR/041 dated 10 Mar.2012

1.5 Website address:

www.sgvpcoc.org

Web-link of the AQAR:

<http://www.sgvpcoc.org/AQAR201617.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+		2004	2009
2	2 nd Cycle	B	2.10	Jan-Feb- 2012	09 Mar. 2017
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

05.07.2005

1.8 **AQAR for the year (for example 2010-11)**

2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR -2012-2013 submitted on 20.12.2013
- ii. AQAR -2013-2014 submitted on 30.06.2014
- iii. AQAR -2014-2015 submitted on 30.06.2015
- iv. AQAR -2015-2016 submitted on 30.06.2016
- v. AQAR-2016-2017 submitted on 30.06.2017

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1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(Eg. AICTE, BCI, MCI, PCI, NCTE ✓)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu.) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

North Maharashtra University, Jalgaon.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

No

UGC-CPE

No

DST Star Scheme

No

UGC-CE

No

UGC-Special Assistance Programme

No

DST-FIST

No

UGC-Innovative PG programmes

No

any other (*Specify*)

No

UGC-COP Programmes

No

2. IQAC Composition and Activities

2.1 No. of Teachers

08

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

02

2.4 No. of Management representatives

02

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
Community representatives

01

2.7 No. of Employers/ Industrialists

00

2.8 No. of other External Experts

02

2.9 Total No. of members

18

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders:

No.

02

Faculty

02

Non-Teaching Staff

02

Students

Alumni

01

Others

00

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

√

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC Total Nos.

International

0

National

0

State

0

Institution Level

0

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Implemented Plan of action according to Academic Calendar. Initiated General knowledge Activity and Gender sensitized programme. Human rights and core values programme. Tribal Village i.e. Lohara Tq. Raver has adopted for three years for its all round development. Activities like literacy rally, library facility, health and hygiene awareness programme for rural women. Collaborations have been established with the institutions in the area of operation. MoU's have been signed. Career and counselling cell, mentoring, remedial teaching, these innovative activities are also in practice.

Daily teaching / lesson observation of the secondary teachers in the secondary schools of the mother institute / organisation is done regularly as a extension activity of the college from 15 June to 15 July. Observation, suggestion and feedback is provided to the teachers. When there is change in curriculum, new changes are brought to the notice of the teachers working in the mother institute.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year

The plan of action chalked out by the IQAC in the beginning of the Year 2016-17

- To prepare RAR and send to NAAC office for the 3rd cycle Re-accreditation
- To prepare LOI and send it to NAAC office for the 3rd cycle Re-accreditation
- To implement all the events, activities and programmes according to Academic Calendar (2017-2018)
- To organise National Seminar to promote research culture in staff and students.
- To develop overall personality of the students by organising various activities i.e. seminars and workshops in class.
- To develop communication skills of the teacher trainees in Marathi, Hindi & English.
- To organise Curricular, Co-curricular & Extra-curricular activities for all round development of the students.
- To organise placement camp for the placement of trainee teachers
- To achieve more annual quality result in B.Ed. course.
- To undertake effective extension activities for the trainee teachers as well as for the teachers in the area of operation.
- To motivate Faculties to undertake minor research projects to promote research culture among the faculties.
- To set up competitive examination Centre in College

Please see Annexure No II, III & IV (Academic Calendar of the year 2016-17).

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate any other body

Provide the details of the action taken.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	01	00	00	00
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	01	00	00	00

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	B.Ed.
Trimester	00
Annual	00

1.3 Feedback from stakeholders*

(On all aspects)

	Alumni	Parents	Employers	Students
Mode of feedback :	Online <input checked="" type="checkbox"/>	Manual <input checked="" type="checkbox"/>	Co-operating schools (for PEI) <input checked="" type="checkbox"/>	

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- 1) B.Ed. Syllabus has been revised from the year 2013-14 as it has recommended by NCFTE 2009.
- 2) Semester Pattern with credit system has been applied for this new revised curriculum.
- 3) Scale down system has been introduced for external and internal assessment.
- 4) It emphasis on school based and field based activity.
- 5) On screen evaluation system has been initiated by N.M.U. Jalgaon
- 6) North Maharashtra University Jalgaon introduce new syllabus from 2015-16 (2year B.Ed.) Semester Pattern has been accepted.
- 7) Revision of New curriculum as per NCTE guideline & NCTE regulation 2014

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	07	06	01	00	00

2.2 No. of permanent faculty with Ph.D. 01+04=05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	00	00	00	00	00	00	00	00	00	00

2.4 No. of Guest and Visiting faculty and Temporary faculty 00 00 00

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	00	00	00
Presented papers	02	07	00
Resource Persons	0	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Faculty from the institution have applied the optimum use of ICT.

Seminars, group discussion, demonstration, field study, workshop methods have been applied in regular teaching- learning process.

2.7 Total No. of actual teaching days

During this academic year 214

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Semester system, bar coding, online question paper delivery system, on screen evaluation introduced by N.M.U. Jalgaon

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop C.R. - 07

BOS- 03 Members, Faculty of Education Dean -00

CDW-07

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2.10 Average percentage of attendance of students 86.5

2.11 Course/Programme wise

Distribution of pass percentage: (Academic Year 2016-2017)

Title of the Programme	Total No. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
F.Y.B.Ed.	11	2	08	-	-	90.90
S.Y.B.Ed.	38	7	29	-	-	93.73

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC chalks out the plan in the beginning of the Academic year.
- IQAC gets verify whether the schedule of the college is being implemented or not according to plan of action.
- Peer Evaluation and student evaluation programme worked out regularly.
- Feed back is taken by student, parents and alumni.
- Various committees have been formed. smooth functioning is done by committee members and secretary of the Committees.
- Discussions are held on various problems and even students participation, cooperation is also taken for smooth academic progress and smooth administration.
- Principal & Chair Person of the IQAC and Co-ordinator of the IQAC get verify the academic work done by the Faculties smoothly in the IQAC meetings held time to time and provides help, Co-operation & Guidance where necessary.
- Teaching plans were prepared by the teachers and monitored by the IQAC.
- Feedback mechanism is in practice.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	00
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	07
Staff training conducted by other institutions	00

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Summer / Winter schools, Workshops, etc.	00
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	01	00	00
Technical Staff	01	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

When IQAC meeting is held, UGC's guidelines are discussed and faculty members are motivated to undertake major/minor research projects. Financial assistance schemes (By UGC) are put before the faculties and inspired to undertake research projects. Duty leave, flexibility in teaching workload and library facilities are provided.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs	00	00	00	00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	02	00	00
Outlay in Rs. Lakhs	00	1,30,000/-	00	00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	00	00
Non-Peer Review Journals	00	00	09
e-Journals	00	00	00
Conference proceedings	02	07	00

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00	00	00	00
Minor Projects	00	00	00	00
Interdisciplinary Projects	00	00	00	00
Industry sponsored	00	00	00	00
Projects sponsored by the University/ College	00	00	00	00
Students research projects <i>(other than compulsory by the University)</i>	00	00	00	00
Any other(Specify)	00	00	00	00
Total	00	00	1,30,000	00

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3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	00
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

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3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution Who are Ph. D. Guides and students registered under them

02
12

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 00 SRF 00 Project Fellows 00 Any other 00

3.21 No. of students Participated in NSS events: (NSS & NCC applicable for B.Ed. Course in N.M.U.Jalgaon)

University level 00 State level 00
National level 00 International level 00

3.22 No. Of students participated in NCC events:

University level 00 State level 00
National level 00 International level 00

3.23 No. of Awards won in NSS:

University level 00 State level 00
National level 00 International level 00

3.24 No. of Awards won in NCC:

University level 00 State level 00
National level 00 International level 00

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3.25 No. of Extension activities organized

University forum	00	College forum	13		
NCC	00	NSS	05	Any other	00

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Major activities have been conducted like street drama, blood donation, literacy awareness, tree plantation, AIDS awareness Rally, Anti Dowry system, Save Girl Child Movement, etc.
- Training & special guidance for secondary teachers' new technique and methods of teaching.
Observing their lessons directly in the sister schools in the area of operation.
- Collaborations have been established with the institutions in the area of operation.
- Tribal Village i.e. Lohara has been adopted for three years for the all round development.
- Waste water disposal programme was executed.
- Library has been opened in the adopted village i.e. Lohara for the villagers & school going students.
- Blood donation camp was organized.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8.67Hector	00	00	8.67hector
Class rooms	03	00		00
Laboratories	03	00		00
Seminar Halls	01	00		00
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	00	02		00
Value of the equipment purchased during the year (Rs. in Lakhs)		23970/-		00
Others	00	00		00

4.2 Computerization of administration and library

- | |
|--|
| <ul style="list-style-type: none"> • Circulation of the Library has been fully computerised. (Lib.man Software is in application) |
|--|

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	00	00	00	00	00	00
Reference Books	33826	292813/-	61	16925/-	33887	309738/-
e-Books	1,35,000	5725/-	00	00	1,35,000	5725/-
Journals	17	7930/-	00	00	17	7930/
e-Journals	6000	5725/	00	00	6000	5725/
Digital Database	-	-	-	-	-	-
CD & Video	19	2350	00	00	19	2350
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	20	10	yes	01	01	05	03	00
Added	00	00	00	00	00	00	00	00
Total	20	10	02	01	01	05	03	00

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4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

All faculties & administrative staff have completed MS-CIT Certificate Course. All of them are well acquainted with internet friendly users. Administrative Office of the College is computerised. Administrative staff applies e-Suvidhs facility, in their day to day administrative work.

4.6 Amount spent on maintenance in Lakhs: (AS per audit report 2016-17)

i) ICT	72840/-
ii) Campus Infrastructure and facilities	11778/-
iii) Equipments	23970/-
iv) Others	00/-
Total:	108588/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC prepares Annual plan which includes student support services. Board of student welfare has established in college. Career Counselling Cell, Mentoring, and G.K.Awareness, tree Plantation, Govt. Scholarship, gymnasium, e-suvidha facility, first aid, library support, book bank scheme and remedial Coaching are some of the activities practised in college. Through these activities, awareness regarding the student support services is enhanced.

5.2 Efforts made by the institution for tracking the progression

Annual plan prepared by IQAC is fully supported by the institution. Full Academic flexibility is provided by the institution to the faculty as well as administrative staff.

5.3 (a) Total Number of students

	UG	PG	Ph. D.	Others
F.Y. B.Ed. -13	--		--	--
S.Y. B.Ed. -38				
Total	-51			

(b) No. of students outside the state

01

(c) No. of international students

00

Men	No	%	Women	No	%
	19	37.25		32	62.75

Last Year (2015-16)						This Year (2016-17)						
General	SC	ST	OBC	Physically Challenged	Total		General	SC	ST	OBC	Physically Challenged	Total
01	08	02	31	00	42	F.Y. B.Ed.	00	02	00	11	00	13
						S.Y.B.Ed.	01	08	01	29	00	39

Demand ratio = --

Dropout =

- F.Y. B.Ed. 0.26%
- S.Y.B.Ed. 2.56%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

B.Ed. Course duration is for two years from AY 2015-16. Trainee Teachers for TET (Teacher Eligibility Test) lectures and talks, individual guidance are held and one innovative activity i.e. G. K. Awareness activity has been introduced. As per student's requirements, students are guided personally. NET/SET guidance is provided for post graduate students.

No. of students beneficiaries

51

5.5 No. of students qualified in these examinations

NET	00	SET/SLET	01	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	00

5.6 Details of student counselling and career guidance

In this college, Career counselling Cell has been established. All students have benefitted it. Under this cell lectures and talks have been conducted for preparing Bio-data, C.V., and Resume. They are assisted in soft skills and soft communication skills in English and how to face interviews for any type of job.

No. of students benefitted

51

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	05	02	02

5.8 Details of gender sensitization programmes

- In this College, Gender Sensitization Committee has been formed and 03 Gender Sensitization programmes have been conducted in 2016-17.
- Lectures have been organized & trainee teachers have been sensitized on various issues.
- Debates & workshops also have been organized regarding the sensitization of the trainee teachers.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	00	00
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____NIL_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

Enlightening the masses through Education

Mission Statement

To evolve and organize training programmes for preparing teachers so as-

- They dedicate to the cause of Nation building through all-round development of the younger generation,
- They develops unflinching faith in Education as instrument of individual and social change,
- They develop motherly attitude in their own behaviour towards their students,
- They concern for basic human values,
- They deeply engross in the attainment of wisdom and
- They believe in the harmony of knowledge, scientific temper and ethical values should go hand in hand.

6.2 Does the Institution has a management Information System

The Management Information System is in practice.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

This college is affiliated to North Maharashtra University, Jalgaon. B.Ed. curriculum has revised in the Year 2015-16 and 08 faculties were deeply involved. Three BOS members were actively involved from this college of education.

6.3.2 Teaching and Learning

Faculty from the institution have applied the optimum use of ICT. Seminars, group discussion, demonstrations, field study, workshop methods have been applied in regular teaching learning process.

6.3.3 Examination and Evaluation

Instructions given by University regarding the Examination and Evaluation were strictly followed. Tutorials, Home assignments are also conducted by Faculty. On screen evaluation system has been initiated by NMU, Jalgaon from the Academic year 2015-2016

6.3.4 Research and Development

One Faculty is pursuing her Ph.D. in Education. Librarian of our college is also pursuing his Ph.D. in Library and Information Science. Two faculties have undertaken Minor Research Projects in Education as it has funded and guided by UGC.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Software of C.M.S, Library management Software, photocopier, internet new arrivals , R-Books and journals are in practice.

6.3.6 Human Resource Management

Board of Management is helpful and supportive. There is harmonious relationship among all the employees. Playful and enjoyable atmosphere is also among the students. Teaching and administrative staff is highly qualified and skilful.

6.3.7 Faculty and Staff Recruitment

One senior clerk post is vacant due to Govt. Of Maharashtra's Ban on recruitment of all the Non teaching posts. Except this, all posts have been recruited as per norms laid down by NCTE and Govt. of Maharashtra.

6.3.8 Industry Interaction / Collaboration

This College is Teacher Education Institute. Interaction is made between educational institutions in connection with exchange of ideas and employment opportunities.

6.3.9 Admission of Students

Students for B.Ed. Course are admitted on the basis of Common Entrance Test (CET) conducted by commissioner, competent authority for CET cell, Higher Education (M.S.) under the administration of Directorate of Higher Education, Pune.

6.4 Welfare schemes for

Teaching	Study leave, Academic Flexibility, Training College Employee Welfare Fund Society, Khiroda.
Non teaching	Training Opportunities, Administrative flexibility, and Training College Employee Welfare Fund Society, Khiroda .
Students	Govt. Scholarship, various academic schemes under student welfare Board.

6.5 Total corpus fund generated

00

6.6 Whether annual financial audit has been done (2016-17) -- Yes

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	N.M.U. Jalgaon	Yes	Steering Committee
Administrative	Yes	Sarode & Firke Co.Ltd.	Yes 2016-17	Institutional Level.

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

North Maharashtra University, Jalgaon has initiated semester examination pattern from the Academic year 2013-14. 60-40 pattern is implemented. University theory papers are for 60 Marks each and 40 Marks internal theory papers are conducted in College. (Attendance & behaviour, Seminars & tests and Home assignments (10+10+10+10=40) in addition with this, on screen evaluation has been initiated by NMU, Jalgaon from the Academic year 2015-2016. Internal assessment is also in practice. Distribution of examination paper system adopted by University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University promotes for autonomy to the affiliated/constituent colleges in each year.

6.11 Activities and support from the Alumni Association

Alumni Association has been formed. In meet, this association helps for trainee teachers in job opportunities and shares their professional views, ideas & experiences in practical situation. Lecture series, experts' seminars are arranged by alumni.

6.12 Activities and support from the Parent – Teacher Association

The Parents meet the faculty both formally and informally. A number of parents have been the Alumni of the college and they give suggestions for improvement.

All the faculties have interacted regularly with parents of students who have been irregular in attending lectures and practicals in classes.

6.13 Development programmes for support staff

An adequate training is available for the teaching staff (Refresher Course, Orientation Course, Short Term Course provided by UGC) when they require. Administrative staff is also provided with training required for them.

6.14 Initiatives taken by the institution to make the campus eco-friendly

College Campus is eco-friendly, hygienic. Daily campus is cleaned through daily shramdan. Tree plantation is done. Love for nature is enriched.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- TET (Teacher Eligibility Test) has been initiated for the recruitment of secondary and primary teachers. In this regard, Guidance for TET is provided.
- Mentoring to the students has been started effectively.
- Remedial coaching improved the content Knowledge of the students.
- Tribal Village i.e. Lohara has been adopted for the three years for its all round development.
- Daily teaching / lesson observation of the secondary teachers in the secondary schools of the mother institute / organisation is done regularly as an extension activity of the college from June to July. Observations, suggestions and feedback is provided to the teachers. When there is change in curriculum, new changes are brought to the notice of the teachers.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

Action Taken Report (ATR)

Plan of Action for (2016-2017)	Achievements (2016-2017)
<ul style="list-style-type: none"> To prepare RAR and send to NAAC office for the 3rd cycle Re-accreditation. 	<ul style="list-style-type: none"> IQAC Prepared RAR to send NAAC office for the third cycle before to lose the accreditation status. As a initial part of this process LOI was submitted on 9th Dec.2016 with the track id- MHCOTE12082. of uploading the RAR on college website. But NAAC office rejected it on the ground that there was the mismatch in the name of college on the certificates issued by NCTE, UGC & North Maharashtra University Jalgoan. So NAAC office officially suggested through mail that unless and till name of the college will be the same on all certificates issued by NCTE, UGC & North Maharashtra University Jalgoan, LOI will not be accepted by the NAAC office with the reference sent mail by NAAC office dated 29/12/2016. So college has started the process to correct the name of the college on all the certificates issued by NCTE, UGC & North Maharashtra University Jalgoan. As soon as this process will be completed again with the new methodology RAR will be prepared and will be send to the NAAC office through proper channel laid down by NAAC.
<ul style="list-style-type: none"> To prepare LOI and send it to NAAC office for the 3rd cycle Re-accreditation 	<ul style="list-style-type: none"> As it has stated above LOI of our college was submitted on 9th Dec. 2016. But it was rejected on the ground that there was the mismatch in the name of college on the certificates issued by NCTE, UGC & North Maharashtra University Jalgoan.
<ul style="list-style-type: none"> To implement all the events, activities and programmes according to Academic Calendar (2016-2017) 	<ul style="list-style-type: none"> All the events, activities and programmes have been implemented according to Academic Calender 2016-17. We have achieved desire results. Final university exams of the F.Y. B.Ed. is 90.90% & S.Y. B.Ed. is 93.73%
<ul style="list-style-type: none"> To organise National Seminar to promote research culture in staff and 	<ul style="list-style-type: none"> We had send the proposal to WRC,UGC , Pune in connection with the organization of the National

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student.	Seminar but UGC did not Sanction this proposal. We could not organize it on our own basis. But again we shall try to organize it in this current academic year in 2017-18.
<ul style="list-style-type: none"> To develop overall personality of the students by organising various activities i.e. seminars and workshops in class. 	<ul style="list-style-type: none"> The college has organize various curricular, co-curricular and extra curricular activities through out the academic year 2016-17 for the personality development of the students. eg. Seminars and workshops based on the curriculum in the class. NSS events, elocutions, debates, writing essay, participation in yuva rang, sports competition, gathering and cultural programmes etc.
<ul style="list-style-type: none"> To develop communication skills of the teacher trainees in Marathi, Hindi & English. 	<ul style="list-style-type: none"> The college conducted lectures on developing communication skills in Marathi, Hindi and English. Language barriers were removed. Focus was on functional communication skill development.
<ul style="list-style-type: none"> To organise Curricular, co-curricular & Extra Curricular activities for all round development of the students. 	<ul style="list-style-type: none"> According to the Academic calendar 2016-17 our college organized curricular, co-curricular and extra curricular activities for the all round development of the students like Seminars and workshops based on the curriculum in the class. NSS events, elocutions, debates, writing essay, participation in yuva rang, sports competition, gathering and cultural programmes etc.
<ul style="list-style-type: none"> To organise placement camp for the placement of trainee teachers 	<ul style="list-style-type: none"> Every year college try to organize placement camp for the placement of trainee teachers. In the academic year 2016-17 one institute visited us and 2 students were placed in this academic year 2016-17. Another our 4 students were appointed as per recommendations of our faculty members in secondary school.
<ul style="list-style-type: none"> To achieve more annual quality result in B.Ed. course. 	<ul style="list-style-type: none"> We have achieved the desired results in the university exams held in April/May 2017. Result of the F.Y.B.Ed. is 90.90 % where as the result of the S.Y.B.Ed. is 93.73%
<ul style="list-style-type: none"> To undertake effective extension 	<ul style="list-style-type: none"> Our college has undertaken effective extension activities

<p>activities for the trainee teachers as well as for the teachers in the area of operation.</p>	<p>for the trainee teachers as well as for the teachers in the area of operation from June 2016 to July 2016. We visited to the secondary schools and observed the actual teaching in the class room. We arranged discussion with them. Through discussions our faculty removed their problems in connection with their teaching. In the entire year, our staff and our trainee teachers conducted various activities in adopted village i.e. 'Lohara'. E.g. opening the library in village for villagers, waste water disposal programme, language development programme in High School, Civil awareness among the people and health & hygienic awareness programmes etc.</p>
<ul style="list-style-type: none"> To motivate Faculties to undertake minor research projects to promote research culture among the faculties. 	<ul style="list-style-type: none"> Two faculty members' MRPs financially assisted by UGC are in progress. Other faculty members have also been sent their MRPs proposals to the WRC, UGC, Pune. But they are yet to be sanctioned.
<ul style="list-style-type: none"> To set up competitive Examination Centre in College 	<ul style="list-style-type: none"> Setting the competitive examination centre in our college is in progress. Still our college conducts introductory programmes regarding the preparation of TET/NET/SET for the trainee teachers.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

<p>Following are the two best practices practised in our college.</p> <ul style="list-style-type: none"> Mentoring Don Shabda Malika (Two words series)

Annexure I & II have been enclosed in support of this Point No. 7.3

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

<p>The college has already conducive campus. All the students, faculties and administrative staff protect campus and disseminate the values regarding the environment. For example- Tree plantation, conservation of the soil, tree, water, air and plastic free campus.</p>
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7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

<p>❖ Strengths:</p> <p>❖ Weaknesses:</p> <p>❖ Opportunities:</p> <p>❖ Challenges:</p>	<p>01. Management is supportive, co-operative and progressive.</p> <p>02 .The colleges enjoy the reputation in the society.</p> <p>03. All faculty members are well qualified with wide experience and Some of them are enjoying status of University statutory bodies.</p> <p>04. College enjoys the status of 2 F & 12 B by UGC.</p> <p>05. College enjoys the status of permanent recognition and affiliations by N.C.T.E. & N.M.U.Jalgaon respectively.</p> <p>06. College enjoys the status of Grant in Aid by State Govt.of Maharashtra</p> <p>01 Poor academic response from the students.</p> <p>01 Utilization of potentialities of students and alumni.</p> <p>01 To attract intellectual and meritorious students teachers in the stream of Teacher Education Institution.</p>
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8. Plans of institution for next year (2017-2018)

- To prepare RAR and send to NAAC office for the 3rd cycle Re-accreditation
- To prepare LOI and send it to NAAC office for the 3rd cycle Re-accreditation
- To implement all the events, activities and programmes according to Academic Calendar (2017-2018)
- To organise National Seminar to promote research culture in staff and students.
- To develop overall personality of the students by organising various activities i.e. seminars and workshops in class.
- To develop communication skills of the teacher trainees in Marathi, Hindi & English.
- To organise Curricular, Co-curricular & Extra- curricular activities for all round development of the students.
- To organise placement camp for the placement of trainee teachers
- To achieve more annual quality result in B.Ed. course.
- To undertake effective extension activities for the trainee teachers as well as for the teachers in the area of operation.
- To motivate Faculties to undertake minor research projects to promote research culture among the faculties.
- To increase the titles of the books in library.
- To upgrade the laboratories.
- To set up competitive examination Centre in College

Name Dr.B.J.Mundhe

Name Dr.N.R.Fegade

Signature of the Coordinator, IQAC

Signature of the Principal & Chairperson, IQAC

Annexure I

Mentoring

Objectives:

- To attain the vision of the institution- that of '**Enlightening the Masses through Education**'
- To improve discipline and human interaction on the campus through the mentoring system.
- To help them to cope with their personal problems

The Context:

The College had earlier head in charge of their respective methods; they were in charge of handling over the examinations progress reports after every exam. Conducted, wherein, the academic progress of the students was monitored, with not many opportunities to look into the strengths and weaknesses in the personal life of the student and guide them. To overcome this problem, the mentoring system was adopted in the College.

The students being at a vulnerable age tend to be rebellious (be it with regard to dressing, use of cell phones, attendance or relationships). The mentor, with constant counselling helps them to cope with their personal problems. This helps the students to be closer to the teacher in charge.

The mentors also strike a balance between the students coming from different strata of society thus creating an environment of self- respect and respect for others.

The practice:

Mentorship is assigned to each faculty member based on the subject/ methods and classes they handle. In the case of the Science / Maths methods, they are assigned according to the Practicals they handle.

Each staff member is allotted 05-06 students and she/he is a mentor for all the two years of their stay in JSM's Sane Guruji Vidya Prabodhini, Comprehensive College of Education, Khiroda.. The mentor has maintained the records to make provision to include all academic, co-curricular and personal details of the candidate including his/ her family during the first year degree.

The mentor helps the student understand the organizational culture. She /he provides guidance on personal issues and guides her/ him as per her/him requirement

The mentor points out strengths and areas for development in each student. She / he also helps the student to set long- term career goals and short- term learning objectives to enable them to perform effectively.

The mentor meets her / his wards regularly. Parents is reported to make them know how constructively their ward utilizes the time at home. Constructive suggestions are made for the overall development of the student.

Parents of achievers are advised by the mentor to encourage their wards to capitalize on their strengths and pursue higher studies. Slow learners are given and home assignments in their weak subjects by the respective teachers.

Sometimes mentors even address health problems and personal problems of the students.

Evidences of Success:

- Mentoring has proved to be the ideal system to have adopted. As tremendous improvements that have been seen in the overall performance of the students.
- There is a significant change and marked improvements in the students' attendance and attitude.
- High self- esteem, appreciation for one-self and respect for others.
- Mentorship was highly appreciated by parents who felt that their children were in safe hands.
- Students felt that they had somebody to turn to in times of trouble.
- Improved discipline and humanizing environment on campus.
- Indiscriminate use of cell phones reduced.

Annexure II

Don Shabda Malika (Two Words Series)

Objectives:

- To enable student teachers to think independently.
- To enable them to compose their ideas and put it on paper orderly.
- To enable them to read the composed and written matter silently with comprehension.
- To enable them to present the self composed and written matter before the class.
- To develop their presentation skills.
- To develop self confidence among the student teachers.

The context:

Student teachers admitted in our college of education are generally from rural area. They have already inferiority complex that they do not lead themselves in speaking fluently, do not deliver any speech, do not conduct any programme on their own, do not compose their own ideas and do not think independently. Even some of them do not speak at least five minutes on stage.

Our college of Education, taking into account this situation from the last 20 years prepares the subject list for example Gau Tyana Arati, Majhe Adarsh Shikshak, Great Personalities, selected 80 human values and, Majha Gaon, great educationist, educational commissions etc.

Practice:

Subject list on which student teacher has to compose their ideas and present before the class is displayed on the notice board well in advance. As per their Roll Call No. students go through library references and prepare their notes on given topic. Every day one student comes on stage and delivers his /her speech within seven minutes in the form of abstract. Teacher Educator provides feedback on the spot if needed. On the second day, he /she submits the prepared written note in detail to the HoD. Finally at the end of the academic year, all these written notes on the college provided colour papers are binded professionally and kept ready for reference in library for other readers permanently.

Evidences of success:

- There is significant change and marked improvement among the student teachers in thinking independently.
- They started to compose their ideas creatively and put it on paper orderly.
- They found eligible to read the composed and written matter silently with comprehension. Improvement is observed in language development.
- They dared and presented their speeches before the class without any hesitation.
- There is significant change and marked improvement in the student teachers in presentation skills before the class.
- They built up their confidence to present themselves anywhere as the situation occurs.

Annexure III

Janata Shikshan Mandal's
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Academic Calendar for the (2016-2017)

Sane Guruji Vidya Prabodhini,
Compressive college of Education, Khiroda.

Academic Calendar (in Details) (2016-17)

Sr. No	Month	F. Y. B. Ed.		S. Y. B. Ed
		Curricular Activities	Common Co-Curricular & Extra-Curricular ACTIVITY	Curricular Activities
1	15 June to 30 June	I Sem. Library Resource Material & Students Counselling		III Sem. Internship Prog. Orientation Ist. & II Ind Weeks
2	July	Library Resource Material & Students Counselling		School Internship 3 Weeks to 12 Weeks, Khiroda, Rozoda, Chinawal, Udali, Faizpur, Lohara.
3	Aug.	Library Resource Material & Students Counselling Admission Process	• 15 August Independence Day	Asstt. Prof. Visit to School & Guidance- Action Research / Mentoring
4	Sept.	Library Resource Material & Students Counselling Admission Process	• 5 Sept. Teachers Day	. Visit of the assistant professors to Schools for Guidance -Action Research/ Mentoring

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5	Oct.	Introduction- Introduction & Welcome, JSM'S Introduction, EPC-3 Programme Introduction, Simulation skill, Explanation skill, Questioning Skill, Narration Skill / Demonstration, Black Board Writing Skill, assignment Exam. Winter vacation	<ul style="list-style-type: none"> • 2 October Mahatma Gandhi Birth Anniversary 	Submission -Internship Programme. Winter vacation
6	Nov.	Bridge /Integrated lesson –Demonstration/ Practical/ Workshop, A1, A2, A3, B1, and B2. I Sem. - Test & Ist Sem Exam NMU, Jalgaon.		III Sem. Exam NMU, Jalgaon.
7	Dec.	Opening of the IInd Sem. EPC5-Practice Teaching Lesson -Demonstration Co curricular & Extra curricular activities. Extension Activities	<ul style="list-style-type: none"> • 6Dec.Dr. Babasaheb Ambedkar Mahaparinirvan Din • .22Dec to 29 Dec.JSM's Chaitanya Saptah, • 24 Dec.Sane Guruji BirthAnniversar y 	Opening of the IVSem. A-7, A-8, A-9,
8	Jan.	Class Lesson- EPC5&EPC6 (Practice School)	<ul style="list-style-type: none"> • ,3 Jan Savitribai Phule, • 12 Jan Swami, Vivekanand • 14 Jan Makarsankrant i 	B-5,EPC-4, EPC-5, EPC-6, EPC-7, EPC-8, EPC-9, EPC-10,

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			<ul style="list-style-type: none"> • 13 Jan to 19 NSS Camp, Lohara. • 19 to 23 Jan NMU, Jalgaon. Yuvarang, • 23 Jan Subhash Chandra Bose • 26 Jan. Republic day. 	
9	Feb.	Practical Workshop- A4, A5, A6, B3, B4	<ul style="list-style-type: none"> • 27 Feb. Marathi Rajbhasha Din, • 28 Feb Science day 	Annual lesson programme Practical Workshop- A7, A8, A9, B5 B-5, EPC-4, EPC-5, EPC-6, EPC-7, EPC-8, EPC-9, EPC-10,
10	Mar.	Practical Workshop- A4, A5, A6, B3, B4	<ul style="list-style-type: none"> • 8 Mar International Women's Day, • 17, 18 Mar. Sport Competition, • 23 Mar. Bhausaheb Bonde Birth Anniversary • 25 Mar. Gathering- • 15 Mar. Educational Trip, • Prize Distribution Programme 	Practical Workshop- A7, A8, A9, B5 B-5, EPC-4, EPC-5, EPC-6, EPC-7, EPC-8, EPC-9, EPC-10,

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











11	April	II Sem Annual Exam- NMU Jal.	<ul style="list-style-type: none">• 14 April Dr. Babasaheb Ambedkar Birth Anniversary• Aashirwad Samarabha(Send off).	IV Sem. Annual Exam- NMU Jal.
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Section in Charge
sd./
Sau. P.D. Suryawanshi
(Assistant Professor in Education)

Principal
sd./
(Dr. N.R. Fegade)

Annexure IV

Academic Calendar For the Year 2016-2017

1	Student's Counseling		15/6/2016 to 13/8/16
2	Admission		17/08/16 to 13/10/16
3	Orientation		29/8/16 to 3/9/16
4	Theory started for		5/9/16 to 7 Apr 2017
5	Pre Practice Teaching (M.T. & B.L.) F.Y.B.Ed.		13/10/16 to 24/11/16 24/11/16 to 28/11/16
6	Sessional tes 1 st F.Y.B.Ed. & II nd Sem.		16/11/16, 17/11/16, 21/11/16, 22/11/16, 2nd sem - 13/2/16, 14/12/16, 20/2/17, 21/2/17
7	Class Lesson F.Y.B.Ed.		26/11/16 to 27/11/16 Demo 5/1/17 to 7/1/17 23/1/17 to 25/1/17 06/2/17 to 11/2/17
8	Internship(Lesson Weeks), Practice teaching S.Y.B.Ed.		4 July.16 to 30 Sep. 2016
9	Working with community Lohara (NSS)		13/01/17 to 19/01/17
10	Co-Curricular Activities		
11	Annual Lesson S.Y.B.Ed.		22 Nov.2016 to 24 Nov 2016
12	Annual Examination F.Y.B.Ed., S.Y.B.Ed.		7 Dec. 2016 8 Dec. 16 to 19 Dec.16 19 Apr. 2017

Annexure V

ACADEMIC CALENDER FOR THE YEAR 2016-2017																																																																							
	Jun			July					Aug Poha Vac.					Aug. - Sep					Sep. - Oct.					Diwali Fest.			Nov			Nov-Dec			Dec-Jan			Jan - Feb				Feb-Mar			Apr			May																									
	14-30	1-2	3	4-9	11-16	18-23	25-30	1-6	8-13	15-20	22-27	29-3	5-10	12-17	19-24	26-1	3-8	10-15	17-22	24-29	31-5	7-12	14-19	21-26	28-3	5-10	12-17	19-24	26-31	2-07	9-14	16-21	23-28	30-4	6-11	13-18	20-25	27-4	6-11	13-18	20-25	27-1	3-8	10-15	17-22	24-01																									
Week Activities	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45																										
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End of the course Examination																							█	█																																															

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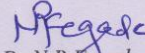
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- To increase the titles of the books in library.
- To upgrade the laboratories.
- To set up competitive examination Centre in College



Name Dr. B.J. Mundhe

Signature of the Coordinator, IQAC
Co-Ordinator
Internal Quality Assurance Cell
S G VP Comprehensive
College Of Education Khiroda
Dist-Jalgaon (MS)



Name Dr. N.R. Kegade

Signature of the Principal & Chairperson, IQAC
Principal
Sane Guruji Vidyaprabodhini
Comprehensive College of Education
Khiroda Tal-Raver, Dist-Jalgaon